

**METROPOLITAN CHICAGO SYNOD, ELCA**  
1420 W. Dickens Avenue  
Chicago, IL 60614-3004

*This form must be typed or  
completed online.*

**Application for  
"ON LEAVE FROM CALL STATUS - GRADUATE STUDY"**

Name:   Clergy  
Address:   Lay Professional  
Office Phone:  Home Phone:   
E-mail:

Date of Ordination/Certification:  / /  
Congregation/Agency where you last served under call:   
First day no longer serving under call:   
Where will you be studying?:   
Advisor or supervisor:   
Degree or Certification Program:   
Field of Specialization:

Academic year you will begin your studies?

Will you be:  Full-time  Part-time  
If part-time will you be:  1/2 or  3/4

Expected date of completion:  / /

Do you intend to seek a letter of call/appointment in the ELCA upon completion of your studies?:  Yes  No

What are your plans for being available for a call in the future?

When do you see this availability beginning (give date)?

Name:

Describe your ability and willingness to provide ministry services at the direction of the bishop (while on leave from call):

In what congregation do you currently have membership?

What is your involvement there?

What is your involvement with the synod and conference?

Student's Signature:

Date:

Advisor's signature:

Date:

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**INSTRUCTIONS:**

- (1) Review ELCA "On Leave From Call" guidelines (link at bottom of page).
- (2) Complete and submit application.
- (3) Submit a statement describing the program of study you are beginning and your expectations for the coming year.
- (4) Submit a letter from your advisor/supervisor indicating that you have been accepted in a program of graduate study and stating the date when your studies at that institution begin.
- (5) Submit annual reports as you progress through the graduate program (available online or by request from the synod).

Please forward to: Karen Stetins, Executive Assistant to the Bishop  
Metropolitan Chicago Synod, ELCA  
1420 W. Dickens Ave.  
Chicago, IL 60614-3004

OR e-mail this form as an attachment to the synod office by pressing "Send."